

JANUARY 7, 2026



KAAF
UNIVERSITY

OFFICE OF THE REGISTRAR

NOTICE

VEHICLE ENTRY PERMIT

MANAGEMENT WISHES TO INFORM ALL STAFF THAT **VEHICLE ENTRY PERMITS** ARE REQUIRED FOR ENTRY ONTO THE UNIVERSITY PREMISES.

- ✚ EACH STAFF MEMBER IS ENTITLED TO ONE (1) VEHICLE ENTRY PERMIT FREE OF CHARGE.
- ✚ ANY ADDITIONAL PERMIT SHALL ATTRACT A FEE OF **GHS 50.00** PER PERMIT PER YEAR.
- ✚ THE PERMIT IS VALID FOR ONE (1) YEAR.

PAYMENT METHOD FOR ADDITIONAL PERMITS

- ✚ MOBILE MONEY (MOMO): KAAF UNIVERSITY
- ✚ NUMBER: 0557248367

REGISTRATION AND COLLECTION POINT

STAFF ARE KINDLY REQUESTED TO REGISTER AND COLLECT THEIR VEHICLE ENTRY PERMIT FROM THE MANAGER-ETP, OLD ADMINISTRATION BLOCK-TEL. **0593797969**.

PLEASE NOTE:

VEHICLES WITHOUT A VALID ENTRY PERMIT SHALL NOT BE GRANTED ACCESS TO THE UNIVERSITY PREMISES.

YOUR COOPERATION IS GREATLY APPRECIATED.

THANK YOU.

REGISTRAR